



North County Fire Department

Structure and Organizational Responsibilities

Serving the Cities of Brisbane, Daly City and Pacifica

DEPUTY FIRE CHIEF	FIRE MARSHAL	DEPUTY FIRE CHIEF
Operations Bureau	Prevention/Administrative Services Bureau	Support Services Bureau
<ul style="list-style-type: none"> • Emergency Incident Command & Scene Safety 	<ul style="list-style-type: none"> • Personnel, Human Resources & Labor Relations 	<ul style="list-style-type: none"> • Fleet & Small Equipment Maintenance and Repair
<ul style="list-style-type: none"> • Operational Readiness 	<ul style="list-style-type: none"> • Budget Development & Management 	<ul style="list-style-type: none"> • Personal Protective Equipment & Turnout Washing Program
<ul style="list-style-type: none"> • Station & Operational Focus Assignments 	<ul style="list-style-type: none"> • Workers Compensation Coordination 	<ul style="list-style-type: none"> • Safety & Risk Management (IIPP)
<ul style="list-style-type: none"> • Pre-Fire Planning & Coordination 	<ul style="list-style-type: none"> • Accounting, Payables & Payroll Processing 	<ul style="list-style-type: none"> • Facilities & Grounds Maintenance and Repair
<ul style="list-style-type: none"> • Staffing & Supervision 	<ul style="list-style-type: none"> • Community Outreach, Public Education, Information and Department Website 	<ul style="list-style-type: none"> • SCBA Repair & Maintenance
<ul style="list-style-type: none"> • Work Flow Management 	<ul style="list-style-type: none"> • Data Entry & Analysis 	<ul style="list-style-type: none"> • Special Community Programs
<ul style="list-style-type: none"> • Special Projects 	<ul style="list-style-type: none"> • Customer Service & Community Relations 	<ul style="list-style-type: none"> • Policy & Procedures Manual and Department Rules & Regulations
<ul style="list-style-type: none"> • Coaching & Mentoring 	<ul style="list-style-type: none"> • Alarm, Suppression, Sprinkler and Water Systems 	<ul style="list-style-type: none"> • Mapping & Technology Enhancements
<ul style="list-style-type: none"> • Fire Company In-Service Recurrent Training 	<ul style="list-style-type: none"> • Code Enforcement & Permits 	<ul style="list-style-type: none"> • Communications Equipment Repair and Maintenance
<ul style="list-style-type: none"> • Emergency Medical Services and Continuing Education 	<ul style="list-style-type: none"> • Plan Check Review & New Construction and Remodeling Inspections 	<ul style="list-style-type: none"> • Dispatch & CAD Liaison
<ul style="list-style-type: none"> • Mandated Certifications 	<ul style="list-style-type: none"> • Fire Prevention/Life Safety Maintenance Inspections 	<ul style="list-style-type: none"> • Emergency Preparedness & EOC's
<ul style="list-style-type: none"> • Career and Fire Officer Development 	<ul style="list-style-type: none"> • Fire Cause and Determination Investigations 	<ul style="list-style-type: none"> • Supplies & Equipment Inventory Control
<ul style="list-style-type: none"> • Firefighter Recruitment 	<ul style="list-style-type: none"> • Incident Record Keeping & Management 	<ul style="list-style-type: none"> • Strategic Planning & Annual Reporting of Accomplishments
<ul style="list-style-type: none"> • Technical Rescue & Special Operations 	<ul style="list-style-type: none"> • Vegetation Management 	<ul style="list-style-type: none"> • Community Preparedness Training
<ul style="list-style-type: none"> • Physical Fitness & Wellness 		<ul style="list-style-type: none"> • Special & Capital Projects